

**RECREATION ADVISORY COMMITTEE**  
**MEETING MINUTES – April 29, 2015** (approved 7/22/15)

**ATTENDING:** Darren Cook, Sheldon Dyer, Don Field, Michael Gerald, Howard Raphaelson  
**STAFF:** Curt Vincente, Jay O'Keefe  
**GUESTS:** none

- A. Call to Order –Chairman S. Dyer called the meeting to order at 7:36pm.
- B. Approval of Minutes – D. Cook moved and M. Gerald seconded that the minutes from the January 28, 2015 meeting be approved and the motion passed unanimously.
- C. Co-Sponsorship Update – Rick Bernstein, Secretary of the WAM United Soccer Organization, presented the WAM re-application for co-sponsorship. After a brief question and answer period, M. Gerald motioned and D. Cook seconded that the WAM re-application for co-sponsorship be approved pending staff final review of the application paperwork. The motion passed unanimously. J. O'Keefe noted that the Mansfield Little League application paperwork review was completed successfully following the last RAC meeting.
- D. Old Business – C. Vincente gave a brief update on membership, facility usage and discussed current marketing campaigns, noting that the membership goal for February 1, 2015 was 2,100 and not only was that goal reached, but it has been sustained. C. Vincente provided a brief update on the new Fee Waiver Ordinance results up to this point. RAC members agreed that it might be worth getting survey information from participants in the program. J. O'Keefe summarized the CSA program partnership, noting some continued progress at improving program organization.
- E. Correspondence – None.
- F. New Business – The fall quarterly report was reviewed. J. O'Keefe provided an overview of winter programs and noted upcoming spring programs. C. Vincente provided an overview of the Parks and Recreation budget that was submitted during the budget process, noting the loss in fee waiver revenue to the fund due to the change in the ordinance. J. O'Keefe provided a hand-out on the department concussion policies. C. Vincente noted that RAC has a few vacancies, including the one created when F. Musiek resigned. Members will get the word out about any potential new members.

Having no other business, the meeting was adjourned at 9:22pm.